

Northern Lights School Council Meeting Minutes

Date: Wednesday, December 18, 2024

Time: 6:00 pm

Location: Northern Lights School

In Attendance: Marissa Gillespie, Andrea Manning, Lindsay Stanford, Mayensi Gonzalez Bonilla, Christine Sizer, Shelley Henderson, Michelle Brinson, Rhea Qi

- 1) Call to Order:
 - a) Marissa Gillespie calls the meeting to order at 6:05 pm.
 - b) Land Acknowledgement
 - c) Introduction of Guests and Council Members
 - d) Verification of quorum
 - i) Quorum obtained
- 2) Review and approval of agenda
 - a) Lindsay Stanford moves to approve the agenda as presented
 - b) Shelley Henderson seconds
 - c) Motion carried
- 3) Review and approval of minutes
 - a) Andrea Manning moves to approve the minutes as presented
 - b) Shelley Henderson seconds
 - c) Motion carried
- 4) Updates and Reports:
 - a) Diversity Presentation by Rhea Qi
 - b) Principal Report
 - i) Diversity Survey – 500 individual responses. A Diversity Calendar is being put together for the school and each month based on the responses from families. Teachers will be provided with a flat sheet with key days and information on how to move the learning forward about celebrations, festivals, and cultures
 - ii) SoundKreations Showcases were very well attended and students seemed to have a great time sharing their dances with their grade teams and buddy classes.
 - c) Key Communicator Update
 - i) COSC Meeting was October 23.
 - (1) Update will be sent by email.
- 5) Standing Business
 - a) ASCE Grant
 - i) Grant received
 - ii) Marissa Gillespie looking into dates for a parental engagement workshop for council.
 - b) Year Plan
 - i) No change
 - c) Review School Council Policies
 - i) Review roles of different positions
- 6) 2024-2025 School Year Executive

- a) Open Positions: Key Communicator
- 7) Discussion about meetings and parental engagement next year - Tabled
- 8) New Business for the December Meeting:
 - a) Parent engagement
 - i) Tabled until the February meeting
- 9) Closing
 - a) Next meeting of the Northern Lights School Council will be Wednesday, February 19, 2025 @ 6pm.
 - b) Adjournment 6:25 pm

Northern Lights School Fundraising Society Annual General Meeting

Date: Wednesday, December 18, 2024

Time: 7:00 pm

Location: Northern Lights School

In Attendance: Marissa Gillespie, Andrea Manning, Lindsay Stanford, Mayensi Gonzalez Bonilla, Christine Sizer, Shelley Henderson, Michelle Brinson

1. Call to Order

- a. Marissa Gillespie calls the meeting to order at 6:26 pm
- b. Verification of quorum
 - i. Quorum obtained
- c. Review and approval of minutes from October meeting
 - i. Andrea Manning moves to approve the minutes as presented
 - ii. Lindsay Stanford seconds
 - iii. Motion carried
- d. Review, addition of any items needed and approval of tonight's agenda
 - i. Andrea Manning moves to approve the agenda as amended
 - ii. Shelley Henderson seconds
 - iii. Motion carried

2. Updates / Standing Business:

- a. School Update on money and spending
 - i. The school has put in a purchase request to the CBE for ~\$2000 worth of Tale-Bot Robots
 - ii. Teachers were thrilled with the \$400 per home room for field trips for reduction of fees and buses or for in class opportunities. It has made a huge impact in the reduction of cost. Each class has planned a field trip for this school year.
 - iii. The school has spent \$1000 for student wish list books. They are currently being cataloged and will be available for students at the beginning of January.
- b. Casino Update
 - i. Casino went very well. All positions were filled.
- c. ASLC Grant
 - i. The P-Card arrived to the school and has been given to Shelley Henderson
- d. Grade 5 Gifts
 - i. \$750 for books from general funds approved at May 2023 meeting still pending purchase.
 - ii. The Grade Five team has decided a potted tree for the Prairie would be a great legacy gift but will discuss with students before the next meeting to confirm.
- e. Fall Fundraisers
 - i. School spirit wear
 1. 196 items sold
 2. \$918.24 raised
 3. 2 cheques went out of general account due to overpayments on T-shirt orders (\$60.00 and \$70.00)
 - ii. Purdy's
 1. \$763.09 raised
- f. Staff Appreciation
 - i. ~\$300 was spent for dinner for the November Parent/Teacher Conferences. Teachers passed on a huge thank you! They were so appreciative!

- ii. Christmas gifts for teachers
 - 1. Mugs with Northern Lights logo stuffed with a hot chocolate packet, Purdys 'thank you' chocolate and a card.
 - 2. Thank you to Marissa Gillespie, Andrea Manning and Lindsay Stanford for getting these organized!
 - g. New Fundraisers
 - i. Papa John Family Pizza Nights
 - 1. Monday, January 20, 2025
 - 2. Thursday June 5, 2025
 - ii. Food trucks!
 - 1. Thursday, April 17, 2025
 - 2. This will run concurrent to a special school evening to be determined
 - 3. Five trucks will be in attendance
 - h. Council insurance
 - i. Shelley Henderson to look into renewing insurance
- 3. Treasurer's Report:
 - a. General Account
 - i. \$8,930.50
 - b. Casino Account
 - i. \$34,471.29
- 4. Book Auditing
 - a. Audit complete
 - b. Review pending, Shelley Henderson will send to Michelle Brinson to have two people sign off. Michelle Brinson will send back to Shelley Henderson when completed
- 5. New Business
 - a. Andrea Manning moves to spend up to \$5000 on new Musical Instruments from the casino account.
 - i. Lindsay Standford seconds
 - ii. Motion carried
 - b. Lindsay Stanford moves to spend up to \$5000 on new Physical Education Equipment from the casino account.
 - i. Shelley Henderson seconds
 - ii. Motion carried
 - c. Christine Sizer motions to spend up to \$5000 on new technology (such as Ozobots, 3D Pens, etc.) from the casino account.
 - i. Mayensi Gonzalez Bonilla seconds
 - ii. Motion carried
 - d. Mayensi Gonzalez Bonilla motions to spend up to \$5000 on new Learning Commons resources that capture a more diverse range of characters, content, etc. from the casino account.
 - i. Andrea Manning seconds
 - ii. Motion carried
 - e. Lindsay Stanford motions to spend up to \$1000 on a frame for the Rangoli created by all students in the school from the Parent Fundraising Society Overpayment account held at the school
 - i. Shelley Henderson seconds

- ii. Motion carried
- f. The Parent Fundraising Society Overpayment account
 - i. Account funded by GST rebates from school purchases
 - ii. Account is with the school, separate from school council accounts
- g. Andrea Manning moves to approve spending up to \$75 on supplies for fun lunches
 - i. Christine Sizer seconds
 - ii. Motion carried
- h. Michelle Brinson will talk to teachers about ideas around activities we apply for with grants in the 2025/2026 school year.

6. Adjournment

- a. 6:59 pm