

Northern Lights School Fundraising Association
Annual General Meeting

Date: Wednesday, November 26, 2025

Time: 6:30 pm

Location: Northern Lights School

In Attendance: Marissa Gillespie, Andrea Manning, Lindsay Standford, Christine Sizer, Shelley Henderson, Michelle Brinson, Charney Docherty, Sam Cassel

1. Call to Order

- a. Marissa Gillespie calls the meeting to order at 6:20 pm
- b. Verification of quorum
- c. Review and approval of minutes from the June 11 meeting
 - i. Marissa Gillespie moves to amend the minutes stating council insurance will come from the casino account, not the general account
 - ii. Andrea Manning moves to approve the minutes as amended
 - iii. Shelley Henderson seconds
 - iv. Motion carries
- d. Approval of tonight's November 26 agenda
 - i. Shelley Henderson moves to approve the agenda as presented
 - ii. Andrea Manning seconds
 - iii. Motion carries

2. Financial report for the 2024-2025 school year

- a. General Account \$15,515.51
- b. Casino Account \$97,117.35
- c. Financials will be done in December, pending parent signatures

3. President's Report

- a. Nothing to report

4. Dissolution of the previous Parent Fundraising Society Council

- a. Christine Sizer moves to dissolve the previous fundraising council
- b. Shelley Henderson seconds
- c. Motion carries

5. Elections

- a. Andrea Manning moves to elect the following for the 2025/2026 school year:
 - i. President Marissa Gillespie
 - ii. Vice-President Lindsay Standford
 - iii. Secretary Christine Sizer
 - iv. Treasurer Shelley Henderson
 - v. Volunteer Coordinator Sam Cassel
 - vi. Fundraising Coordinator Andrea Manning
- b. Sam Cassel seconds
- c. Motion carries

6. Signing Authority Changes

- a. Removal of signing authority
 - i. Christine Sizer makes a motion to remove Mayensi Gonzalez Bonilla from signing authority
 - ii. Sam Cassel seconds the motion
 - iii. Motion carried
- b. Addition of signing authority
 - i. Christine Sizer makes a motion to add Marissa Gillespie and Lindsay Standford for signing authority
 - ii. Sam Cassel seconds the motion
 - iii. Motion carried

7. Updates / Standing Business:

- a. School Update on money and spending
 - i. Classes are moving ahead on booking field trips that will be under \$550 per class
 - ii. Grade Fives are interested in connecting with a Metis artist for the Legacy Project this year and are hoping for equivalent funding

1. Shelley Henderson moves to approve spending \$1500 from the general account for the grade five Legacy Project
 2. Lindsay Standford seconds
 3. Motion carries
 - iii. We are potentially moving ahead in connecting with Elder Shirley. We have a partial ATA grant for this work but hoped the balance could be covered from the casino account. It would be approximately \$500
 1. Lindsay Standford moves to approve spending \$500 for an elder residency
 2. Christine Sizer seconds
 3. Motion carries
 - iv. Teachers have loved having staff meals and wanted to pass along their appreciation
- b. Casino Update
 - i. Next casino dates are Thursday and Friday, June 4-5, 2026
- c. School fundraising updates
 - i. School Spirit Wear
 1. 192 items were ordered
 2. Hoodies are the most popular item
 3. \$891.12 was raised for the general account
 - ii. Purdy's will be for Easter this year instead of Christmas
 - iii. Fun Lunches
 1. New options this year so all dietary needs can be covered
 - iv. Papa John Family Pizza Nights
 1. No dates at the moment but some will be set up throughout the year
 - v. Christine Sizer moves to spend up to \$150 from the general account for the purchase of more cheques
 1. Lindsay Standford seconds
 2. Motion carries
 - vi. Shelley Henderson moves to approve spending up to \$50 from the general account on supplies for fun lunches
 1. Sam Cassel seconds
 2. Motion carries
 - vii. Shelley Henderson moves to spend up to \$75 from the general account on teacher appreciation treats
 1. Andrea Manning seconds
 2. Motion carries
- d. School Council Insurance purchase
 - i. Renewal completed
 - ii. Email reminder will come out in September for October renewal deadline
- e. Christmas teacher appreciation gifts
 - i. There are 49 staff
 - ii. Marissa Gillespie moves to spend up to \$300 from the general account on teacher appreciation gifts for Christmas
 - iii. Sam Cassel seconds
 - iv. Motion carries

8. New Business for future meetings

- a. Bylaw changes
- b. School Council Insurance

9. Adjournment 7:08 pm