

Northern Lights School Fundraising Association  
Annual General Meeting

Date: Wednesday, November 26, 2025

Time: 6:30 pm

Location: Northern Lights School

In Attendance: Marissa Gillespie, Andrea Manning, Lindsay Stanford, Christine Sizer, Shelley Henderson, Michelle Brinson, Charney Docherty, Sam Cassel

1. Call to Order
  - a. Marissa Gillespie calls the meeting to order at 6:20 pm
  - b. Verification of quorum
  - c. Review and approval of minutes from the June 11 meeting
    - i. Marissa Gillespie moves to amend the minutes stating council insurance will come from the casino account, not the general account
    - ii. Andrea Manning moves to approve the minutes as amended
    - iii. Shelley Henderson seconds
    - iv. Motion carries
  - d. Approval of tonight's November 26 agenda
    - i. Shelley Henderson moves to approve the agenda as presented
    - ii. Andrea Manning seconds
    - iii. Motion carries
2. Financial report for the 2024-2025 school year
  - a. General Account \$15,515.51
  - b. Casino Account \$97,117.35
  - c. Financials will be done in December, pending parent signatures
3. President's Report
  - a. Nothing to report
4. Dissolution of the previous Parent Fundraising Society Council
  - a. Christine Sizer moves to dissolve the previous fundraising council
  - b. Shelley Henderson seconds
  - c. Motion carries
5. Elections
  - a. Andrea Manning moves to elect the following for the 2025/2026 school year:
    - i. President Marissa Gillespie
    - ii. Vice-President Lindsay Stanford
    - iii. Secretary Christine Sizer
    - iv. Treasurer Shelley Henderson
    - v. Volunteer Coordinator Sam Cassel
    - vi. Fundraising Coordinator Andrea Manning
  - b. Sam Cassel seconds
  - c. Motion carries
6. Signing Authority Changes
  - a. Removal of signing authority
    - i. Christine Sizer makes a motion to remove Mayensi Gonzalez Bonilla from signing authority
    - ii. Sam Cassel seconds the motion
    - iii. Motion carried
  - b. Addition of signing authority
    - i. Christine Sizer makes a motion to add Marissa Gillespie and Lindsay Stanford for signing authority
    - ii. Sam Cassel seconds the motion
    - iii. Motion carried
7. Updates / Standing Business:
  - a. School Update on money and spending
    - i. Classes are moving ahead on booking field trips that will be under \$550 per class
    - ii. Grade Fives are interested in connecting with a Metis artist for the Legacy Project this year and are hoping for equivalent funding

1. Shelley Henderson moves to approve spending \$1500 from the general account for the grade five Legacy Project
      2. Lindsay Stanford seconds
      3. Motion carries
    - iii. We are potentially moving ahead in connecting with Elder Shirley. We have a partial ATA grant for this work but hoped the balance could be covered from the casino account. It would be approximately \$500
      1. Lindsay Stanford moves to approve spending \$500 for an elder residency
      2. Christine Sizer seconds
      3. Motion carries
    - iv. Teachers have loved having staff meals and wanted to pass along their appreciation
  - b. Casino Update
    - i. Next casino dates are Thursday and Friday, June 4-5, 2026
  - c. School fundraising updates
    - i. School Spirit Wear
      1. 192 items were ordered
      2. Hoodies are the most popular item
      3. \$891.12 was raised for the general account
    - ii. Purdy's will be for Easter this year instead of Christmas
    - iii. Fun Lunches
      1. New options this year so all dietary needs can be covered
    - iv. Papa John Family Pizza Nights
      1. No dates at the moment but some will be set up throughout the year
    - v. Christine Sizer moves to spend up to \$150 from the general account for the purchase of more cheques
      1. Lindsay Stanford seconds
      2. Motion carries
    - vi. Shelley Henderson moves to approve spending up to \$50 from the general account on supplies for fun lunches
      1. Sam Cassel seconds
      2. Motion carries
    - vii. Shelley Henderson moves to spend up to \$75 from the general account on teacher appreciation treats
      1. Andrea Manning seconds
      2. Motion carries
  - d. School Council Insurance purchase
    - i. Renewal completed
    - ii. Email reminder will come out in September for October renewal deadline
  - e. Christmas teacher appreciation gifts
    - i. There are 49 staff
    - ii. Marissa Gillespie moves to spend up to \$300 from the general account on teacher appreciation gifts for Christmas
    - iii. Sam Cassel seconds
    - iv. Motion carries
8. New Business for future meetings
    - a. Bylaw changes
    - b. School Council Insurance
  9. Adjournment 7:08 pm